



Aiwan-e-Iqbal Complex, Lahore  
GOVERNMENT OF PAKISTAN  
Phone No.042-99204534, Fax No.042-99204494

**BID INQUIRY No.AIC/2025/02/TS733450E**

**BIDIING DOCUMENT**

**For**

**Rental / Lease of Garden and Green Area**

**AIWAN-E-IQBAL COMPLEX**

**Rs.2000/-**  
(Non-Refundable)

(Single Stage)  
(Two envelope procedure)



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**INVITATION OF BIDS**  
Bid Inquiry No. AIC/2025/02/TS733450E  
Aiwan-e-Iqbal Complex, Lahore  
Government of Pakistan

1. The Management of **Aiwan-e-Iqbal Complex**, Lahore operating under the National Heritage & Culture Division, Government of Pakistan invites sealed bids from eligible and reputable firms / companies for the rental / lease of the **garden and green area** located within the premises of Aiwan-e-Iqbal Complex, Lahore.
2. The offered site may be utilized for feasible sports activities, food courts / restaurants or cultural events, or any other purpose approved by the competent authority. Single Stage-Two Envelopes procedure will be followed as per (rule 36 (b)) PPRA rules, 2004.
3. Pay order / bank draft of an amount **Rs. 2,000/-** (Non-refundable) as a bidding document fee and CDR of an amount to **Rs. 1,000,000/-** (Rs. One Million Only) (refundable) as a security / participation fee in favour of “**Aiwan-e-Iqbal Fund**” must be submitted along with bid. The original (pay order / bank draft / CDR) must be dispatched to the under signed and reached before the opening of bids. Without receipt of original demand draft / pay order / CDR against bidding document fee and security money, the bids shall not be accepted.
4. Bids may be submitted as per conditions set out in bidding documents electronically through Federal E-PADS web portal before closing time & date. Manual bids shall not be accepted.
5. Bidding documents can be downloaded from the websites of PPRA & Aiwan-e-Iqbal, the same must be uploaded through E-PADS latest by 11:00 A.M on 10-12-2025 which shall be opened by the designated Committee at 11:30AM on the same day.
6. The designated Committee may reject any or all bids in accordance to clause 33(i) of PPRA rules-2004.

Administrator, Aiwan-e-Iqbal Complex,  
4<sup>th</sup> floor, Building # 01, Egerton Road, Lahore.  
Ph # 042-99204490-99204534, Fax042-99204494  
Web:www.aic.gov.pk E-mail: aiwaneiqbal@gmail.com



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**PREVIEW OF BIDS**

**RENTAL / LEASE OF GARDEN AND GREEN AREA  
UNDER TENDER ENQUIRY No.AIC/2025/02/TS733450E**

NAME OF PROCURING AGENCY	:	Aiwan-e-Iqbal Complex
BID REFERENCE: TENDER ENQUIRY No	:	No.AIC/2025/02/TS733450E
PROCUREMENT TITLE	:	Rental / Lease of Garden and Green Area Aiwan-e-Iqbal Complex
CONTACT PERSON FOR SEEKING INFORMATION	:	Hafiz Mubashir Altaf Ph.: 042-99204490
LAST DATE FOR UPLOADING OF BIDDING	:	10-12-2025 at 11:00 hours
TIME AND DATE OF OPENING OF THE BIDS	:	10-12-2025 at 11:30 hours
TIME PERIOD FOR CONTRACT	:	As per Contract Agreement
PLACE OF OPENING OF THE BIDS	:	Office of Administrator, Aiwan-e-Iqbal Complex, 4 <sup>th</sup> Floor, Building # 1, Lahore.
ADDRESS FOR COMMUNICATION	:	Administrator, Aiwan-e-Iqbal Complex, 4 <sup>th</sup> Floor, Building # 1, Lahore.

*Signature of Bidder with Company Seal*

*Place this form in the envelope of Technical Bid*



## GENERAL INSTRUCTION TO THE BIDDERS

### RENTAL / LEASE OF GARDEN AND GREEN AREA UNDER TENDER ENQUIRY No.AIC/2025/02/TS733450E

1. Please examine each and every clause carefully.
2. The last date for uploading of the completed bidding document is 10-12-2025 up to 1100 hours. The Bids would be opened thereafter on the same day at 1130 hours. Bidders(s) may attend the opening of the Bids. Only one official per bid shall be permitted to attend against written authorization.
3. Bids will not be accepted after the time and date fixed for the upload of Bids as set out in the Notice invitation of bids or subsequent extensions if any.
4. Bidders shall upload the Bid both "TECHNICAL BID"/"FINANCIAL BID", separately.
5. Incomplete Bids will be rejected outright.
6. The firm should be registered with Income Tax / Sale Tax Department / PRA (Registration Number should be clearly mentioned and valid documentary evidence be attached).
7. The bidders are required to submit a CDR of Rs. 1,000,000/- (Rupees One Million only) refundable as a security money in favour of "Aiwan-e-Iqbal Fund", which should be payable at Lahore. The same will be released after awarding of contract.
8. The Bid Opening Committee will open the Technical bid in the first instance for evaluation in the presence of the bidders or their authorized representatives who may like to be present. The committee may also open financial bid on the same day.
9. The contract will be awarded to the successful bidder after evaluation.
10. The bid validity period is required to be (03) months, starting from the opening of bids.
11. Aiwan-e-Iqbal will provide the facility of main power supply and water round the clock. The Electricity bill against WAPDA and Generator will be charged through sub meters accordingly.
12. Bill amounting to Rs. 20,000/- per month will be charged against the facility of water.
13. The successful bidder is required to deposit an amount of three months rent as a security.
14. One year contract agreement will be made first time, the same is extendable/renewable for the next year.
15. DFA of an agreement is prepared provisionally and comprehensive agreement will be made after awarding of contract.
16. Payment of rent / lease shall be received in advance.
17. The successful bidder will be required to get approval of new setup / infrastructure from the competent authority of Aiwan-e-Iqbal, Keeping in mind the beautification, grace and standard of "Aiwan-e-Iqbal Complex".
18. The successful bidder will be required to hand over the area to the management of Aiwan-e-Iqbal **as it is**, on expiry of lease agreement.
19. Interested firms may visit the Aiwan-e-Iqbal Complex at any time during working hours.
20. The bid opening Committee of Aiwan-e-Iqbal Complex reserves the right to cancel the tender/reject any or all bids as per Rule 33(1) of PPRA Rules.

**Administrator,**  
Aiwan-e-Iqbal Complex,  
Lahore.

*Signature of Bidder with Company Seal*

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**TECHNICAL BID**

**RENTAL / LEASE OF GARDEN AND GREEN AREA  
UNDER TENDER ENQUIRY No.AIC/2025/02/TS733450E**

1.	<b>Name of the Firm</b>	
2.	Address (Telephone, Fax & E-mail)	
3.	Year of Establishment (Attach documentary evidence)	
4.	Income Tax, NTN (Attach documentary evidence)	
5.	PRA No. (Attach documentary evidence)	
6.	Managerial capability (Attached organization chart)	
7.	Whether Pay Order as Earnest / Security Money of Rs. 1,000,000/- (One Million Only) enclosed.	1. CDR/P.O./D.D. # _____ 2. Date of issue _____ 3. Name of Bank _____ 4. Amount (Rs.) _____
8.	Numbers and types of similar setup/ branches (Attached Documentary evidence)	
9.	Experience related to similar assignments (Attached evidence)	
10.	Name of Focal Person & Cell No.	

\_\_\_\_\_  
*Name & Designation*

\_\_\_\_\_  
*Authorized Signature & Stamp of Bidder*

*Signature of Bidder with Company Seal*

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## FINANCIAL BID

RENTAL / LEASE OF GARDEN AND GREEN AREA  
UNDER TENDER ENQUIRY No.AIC/2025/02/TS733450E

Sr.#	Description of Area	Rate / Sft (in Pak Rupees)
1.	Nominated site Area is 18000 ~ 23000 sft Approximately of Garden and Green Area at Aiwan-e-Iqbal Complex	

Amount in Words:- \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized Signature  
With Stamp of Firm

Phone# \_\_\_\_\_

Fax # \_\_\_\_\_

Cell # \_\_\_\_\_



## Assessment Criteria

### RENTAL / LEASE OF GARDEN AND GREEN AREA UNDER TENDER ENQUIRY No.AIC/2025/02/TS733450E

Sr. #	Description	Marks
1.	Experience of Similar Assignment (02 marks against one years)	10
2.	Managerial Capability	10
3.	No & Types of Branches	5
4.	Documentation	5
5.	Total Marks	30
6.	Qualifying Marks	50%

*Signature of Bidder with Company Seal*

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**AGREEMENT FOR RENTAL / LEASE OF GARDEN AND GREEN AREA**

**AT THE**

**AIWAN-E-IQBAL COMPLEX**

**(EGERTON ROAD LAHORE)**

This agreement is made at Lahore on this \_\_\_\_\_, 2025 between the “Administrator Aiwan-e-Iqbal Complex” (hereinafter referred to as “the EXECUTOR”) which expression shall unless repugnant to the context mean and include its successors-in-interest and assign(s) of the One Part;

AND

M/s. \_\_\_\_\_ (hereafter called the “CONTRACTOR”) which expression shall unless repugnant to the context mean and include its successor-in-interest and assign(s) of the Other Part.

AND

WHEREAS the CONTRACTOR has to furnish to the EXECUTOR a security money for the due fulfillment of the CONTRACT

AND

NOW THEREFORE both the PARTIES have agreed upon this agreement. Terms and condition of the contract are as under:-

**GENERAL**

1. The EXECUTOR shall have the right to terminate the contract wholly or partly by giving 30 days written notice without assigning any reason.
2. In this agreement, words and expression shall have the same meanings as are respectively assigned to them in the Letter of Award issued to the CONTRACTOR at the time of awarding contract and the Terms of Reference/Scope of work hereinafter referred to.
3. The following documents listed in their order of priority shall be deemed to form and be read and construed as part of this agreement, viz
4. Three months rent as a security will be deposited at the time of possession.
  - a) The Contract Agreement
  - b) The Terms of Reference/Scope of work.

**FINANCIAL TERMS:**

- a. Aiwan-e-Iqbal will provide the facility of main power supply and water round the clock. The Electricity bill against WAPDA and Generator will be charged through sub meter accordingly. Income Tax of such payment shall be deducted as per Government rules.
- b. One year contract agreement will be made first time, the same is extendable/renewable for the next year.
- c. Payment of rent / lease shall be received in advance.
- d. An agreement is prepared provisionally and comprehensive agreement will be made after awarding of contract.





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**GOVERNMENT OF PAKISTAN**  
Phone No.042-99204534, Fax No.042-99204494

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands and seals on the day and the year written above

Signed, sealed and delivered for and on  
behalf of the EXECUTOR.

Signed for and on behalf of the  
CONTRACTOR

Administrator  
Aiwan-e-Iqbal Complex,  
Lahore.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In the presence of

In the presence of

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_